

**MINUTES
APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

Wednesday 21 June 2023

Councillor John Clarke (Chair)

Councillor Michael Adams
Councillor Paul Hughes

Councillor Marje Paling
Councillor Viv McCrossen

Absent:

Officers in Attendance: D Archer and C McCleary

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

No apologies were received.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 15 MARCH 2023

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS

None.

4 RECRUITMENT AND SELECTION TRAINING

The Head of HR, Performance and Service Planning introduced a report, which had been circulated in advance of the meeting, informing Members of a summary training briefing in respect to recruitment and selection and recommending attendance at a more detailed interactive training session at the end of the meeting.

RESOLVED to:

- 1) Note the previously issued summary training/guidance paper at Annex 1; and
- 2) Attend the recruitment and selection training session being delivered at the close of the formal committee meeting.

5 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT

None.

6 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972 the public and press be excluded from the meeting during consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12a of the Local Government Act 1972.

7 REVIEW OF GIFTS AND HOSPITALITY CODE OF PRACTICE FOR MEMBERS AND OFFICERS

Consideration was given to a report of the Monitoring Officer, which had been circulated in advance of the meeting, seeking approval to commence consultation with Trade Unions on the proposed changes to the Gifts and Hospitality Policy and Code of Practice for Members and Officers.

RESOLVED:

To approve the draft Gifts and Hospitality Policy and Code of Practice at Appendix 1, to be circulated for consultation as detailed in the report, subject to additional wording in reference to obtaining details of the approximate value of a gift or hospitality invitation from the provider, wherever there is uncertainty.

The meeting finished at 10.30 am

Signed by Chair:

Date: